

# PROCUREMENT SUMMARY

RFP# 2023-040

Date Submitted:	September 26, 2023	Procurement Process:	Request for Proposals (RFP)													
Submitted by:	Amy Scott	Length of Advertising:	Standard (15+) days													
Supplier Name:	Open Hands Inc.	Source Selection Method:	Highest Proposal Scoring													
Description:	Senior Services Meal Provider	Fair Price Determination:	Best Value: RFP Evaluation Criteria													
Agreement Type:	Counsel Aprvd Supplier Agreement	Not Low Bid Award:	See Proposal Scoring Totals													
Contract Number:	040-2023-00	County Business:	No County Businesses Responded													
Contract Category:	General Services	Submissions Received:	3	Vendors Contacted: 248												
Contract Term:	1 Year	<table><tr><th colspan="2">RFP/RFQ Selection Criteria Used in Selection Process</th></tr><tr><th>Weight</th><th>Evaluation Criteria</th></tr><tr><td>60%</td><td>Technical Requirements</td></tr><tr><td>40%</td><td>Cost of Item(s) and/or Services</td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr></table>			RFP/RFQ Selection Criteria Used in Selection Process		Weight	Evaluation Criteria	60%	Technical Requirements	40%	Cost of Item(s) and/or Services				
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Weight	Evaluation Criteria															
60%	Technical Requirements															
40%	Cost of Item(s) and/or Services															
Contract Value:	\$300,000 per year															
Contract Options/Renewals:	Other - See Notes															
Source of Funds:	Grant - State															
Debarred/Suspended:	No (screen-print on file)															
SAM Requirement:	Registration Not Required															
BOC Meeting Prepared for:	October 17, 2023															

Bidder/Proposing Business	Place of Business	Evaluated Price	Score
Open Hands	Atlanta, Georgia	\$ 5.25 per Meal	90.02
Trio	Pearl, Mississippi	\$5.25 per Meal	85.66
Meals on Wheels	Atlanta, Georgia	\$11.30 per meal	65.07

<b>*Important Price Evaluation Notes</b>
Cherokee County issued RFP 2023-040 for Senior Services’ meal provider. We received three responsive proposals ranging in price from \$5.25 to \$11.30 per meal. Evaluations were conducted using both technical and pricing criteria with Open Hands receiving the highest technical score, and providing one of two identical and lowest cost price per meal proposals. Therefore, it is recommended to award this project to Open Arms, Inc as the highest scoring proposal. This project is funded by a State Grant.
The initial term and renewal options allow for a potential term of five (5) years. This results in a current estimated value of \$1,500,000 over the 5 year potential term of hte agreement.